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CKE/AMG/SPO 5 December 2018

## Dear Parent/Carer

At The Hart School, excellent school attendance is one of our top priorities. We are keen to encourage all pupils to take advantage of every teaching and learning opportunity available to them at the school and in order for that to happen it is important they are here.

With this in mind, I would like to draw your attention to an event which is important to us. Between Thursday 6 December and Friday 21 December we would like every pupil to be present in school. We are celebrating 100% attendance with the chance to win a £50 'Love to Shop' voucher for each year group. If you have made medical or dental appointments during this period, we kindly ask that you make every effort to rearrange these if possible. If not, please ensure that your child only misses the minimum amount of time and not a whole morning or afternoon.

Our goal is to give every student a raffle ticket in tutor time. Each student will have the opportunity to collect up to 12 raffle tickets which will be entered into a daily tutor draw. The final prize draw will take place on Friday 21 December.

Please note that prizes will only be awarded to pupils who are present when the raffles are drawn and can produce the winning ticket. As you know, your child should be in school every day but every effort should be made to ensure 100% attendance during these 12 days.

We appreciate your continuing support in helping your child achieve excellent attendance. If you wish to discuss any attendance related issues, please do not hesitate to contact Mrs McGhee, Attendance Intervention Manager.

Thank you for your continued support.

Yours sincerely

Mr C Keen Principal