

PENKRIDGE BANK ROAD
RUGELEY
STAFFORDSHIRE
WS15 2UE

PRINCIPAL: RACHAEL SANDHAM
T +44 (0)1889 802440
E enquiries@hartschool.org.uk
www.hartschool.org.uk



**THE HART
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JMH/SHN/RSA

20 April 2026

Dear Parents and Carers,

Year 11 Exams

As we approach the final stages of the academic year, I am writing to remind you that there are now just four weeks to go until the start of the Year 11 whole-cohort examinations. This is a crucial period for our students, and we are committed to supporting them as fully as possible to ensure they feel confident and well-prepared.

Year 11 Attendance and Punctuality

With the examination period fast approaching for Year 11 students, attendance and punctuality become more important than ever. Every lesson now is focused on revision, exam techniques, and covering key content that could make a significant difference to final grades. Missing even a single day of school can result in lost learning opportunities, gaps in understanding, and increased stress for students trying to catch up.

Consistent lateness can also disrupt focus and cause students to miss vital instructions or starter activities that set the tone for the lesson. We strongly encourage all parents and carers to support their child in maintaining excellent attendance and arriving on time each day, as this will maximise their chances of success and help them feel confident and fully prepared for their exams.

Examination Timetable and Regulations

The full GCSE examination timetable is available on our website and can be accessed [here](#). Students will be given their own personalised timetables over the next few days. These are important and need to be kept safe as they contain information on all of the exams that students are entered for, the timings of the exams and also where the students will sit their exams.

We also ask that all students and parents remind themselves of the JCQ (Joint Council for Qualifications) exam regulations, which set out expectations regarding conduct, equipment and safeguarding during examinations. All JCQ documentation can be found on the school website [here](#).

Please take time to review these documents with your child to help avoid any unnecessary stress or issues once exams begin and also ensure that they are adhering to exam rules.

School uniform should be worn as normal to every exam, but please note that students do not have to wear their blazer in the exam room if it is too hot. As per usual uniform



policy, **students are not allowed to wear leggings or hoodies** to school or in their exam; **students will be sent home to get changed if they do.**

Attending all examinations

Students must attend every exam they have been entered for and if they do not arrive, this will be followed up. As a school, we have to pay to enter students for their exams so, if students do not attend any exams, the school will seek to recuperate this fee from parents and students.

All morning exams start at 9.15 am but students must be in school for the usual time – no later than 8.30 am. During the exam season, we strongly suggest that all students are in school earlier to attend breakfast club from 8.00 am in the canteen where students will be able to have a free breakfast including toast, cereal bars, fruit and water. On the day of the exams, relevant subject teachers will be in the canteen from this time supporting students with any last-minute questions and revision.

We strongly encourage all students to access this free breakfast and important start to the day.

Intervention and Support

A wide range of intervention and revision opportunities continue to be available to all Year 11 students, including:

- Maths Breakfast Club – open to all students from 8.00am – 8.40am each morning in B block. Free breakfast is provided for students.
- Period 6 intervention.

As we move closer to the examination period, we will also be offering Saturday revision sessions and additional sessions during the half-term break. Further details will be shared shortly, and we strongly encourage students to attend where possible, as these sessions are targeted to support exam success.

Final Year 11 Parental Information Evening

We would also like to remind you of the final Year 11 Parental Information Evening, taking place on Wednesday 22 April from 5.30pm-7.00pm. The evening will consist of a short presentation in the main hall at 5.30 pm with key messages. We will then branch out into smaller groups and parents and students will have the opportunity to go to a range of interactive sessions in which they learn more about the best ways to revise and how you can support your child through the next couple of months during their exams. Please attend with your child so they can practice some revision skills with your support.

If you are able to come, please can you complete this MS Form so that we can make sure we have enough materials for all who attend: [Year 11 Study Skills Evening 22.4.26 5.30-7pm](#)
[– Fill out form](#)



Booster Timetable

As we have done in previous years, we have created a Year 11 'Booster Timetable' to support students through their exams. The Booster Timetable is designed to ensure that students are in key, crucial revision sessions prior to their exams in these subjects. These booster sessions replace their usual timetabled lessons and, as much as possible, are with their usual subject teacher to minimise disruption for students. The booster timetable will be shared with students regularly and will also be reflected in their timetables on Arbor. It is essential that students attend their booster sessions as if they were their usual lesson. **Attendance is compulsory** and sanctions will be put in place for students who are persistently late.

Towards the end of the examination period

As we move towards the end of the examination period, we have noticed over the past two years an increase in students requesting to leave school early or attend appointments during the school day.

Please be aware that for any medical appointments, **evidence must be provided**. There is no longer a study leave period, and it remains a legal requirement for students to attend school until the final day of term. Requests to go home on afternoons where there are no examinations, without a valid reason, will not be authorised and students will be expected to return to lessons.

We have a bespoke revision timetable in place right up to the final day, designed to support and prepare students for their upcoming exams. We ask for your support in ensuring your child remains in school so they can make the most of this valuable time.

Thank you, as always, for your continued support. Please do not hesitate to contact the school if you have any questions or concerns. We look forward to working closely with you to ensure our Year 11 students approach their examinations with confidence.

Yours sincerely,

Mrs J Mahon
Vice Principal – Curriculum and Assessment