PENKRIDGE BANK ROAD RUGELEY STAFFORDSHIRE WS15 2UE PRINCIPAL: RACHAEL SANDHAM

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RSA/SHA

30 June 2025



Dear Parents and Carers,

Last Day Arrangements

As we approach the end of the academic year, we would like to inform you that students will **finish school at 12:40 p.m. on Friday 18 July 2025**.

During the morning, all year groups will take part in celebration assemblies to mark their achievements and bring the term to a positive close. We kindly ask that you ensure your child attends school on this final day of term.

Lunch Arrangements:

Students will be able to collect lunch during Break 1. For those in receipt of free school meals, their allowance will also be made available at that time.

Transport:

Please note that school buses will not be running at the earlier finish time. If your child normally uses school transport, we kindly ask that you make alternative arrangements for them to be collected. If you are unable to collect your child at 12:40 p.m., they will be able to remain in school until the normal end of the school day.

Start of the Autumn Term – September 2025:

We would also like to remind families of the start-of-term arrangements for September:

- Monday 1 and Tuesday 2 September Staff INSET days (school closed to students)
- Wednesday 3 September School reopens for years 7, 11, and 12. Students should be on site by 8:30 a.m.
- Thursday 4 September School fully reopens for all year groups.

Before the summer holiday begins, I will write again with key updates to support a smooth end to term and a positive start to the new school year.

Yours sincerely,

Ms R Sandham **Principal**