

PENKRIDGE BANK ROAD
RUGELEY
STAFFORDSHIRE
WS15 2UE

PRINCIPAL: CHRIS KEEN
T +44 (0)1889 802 440
E enquiries@hartschool.org.uk
www.hartschool.org.uk



**THE HART
SCHOOL**
*Creative
Education
Trust*

SDO/SPO
17 January 2020

Dear Parent/Carer

Important update: Year 8 Parents' Evening – Wednesday 22 January 2020

With the introduction of Parentmail, appointments are now made directly through the App and the booking system is based on a first come, first booked basis. Due to the volume of appointments being made and some teachers having more than one Year 8 teaching group, it may not be possible for teachers to see all their students on the evening.

If you have already made your appointments and were unable to make appointments with some of the staff that teach your son/daughter, some additional teachers have now been added: Mr T Brindley; Mrs Ellerton; Mr Parker; Miss Trigg; Mrs Willett. You may wish to revisit the booking system and make extra appointments where possible.

We apologise in advance if you are unable to make a face-to-face appointment. However, on the evening there will be an opportunity for you to request a phone call from a particular teacher by completing a request slip.

Appointments made with tutors will be cancelled and Mrs Smith, Head of Year 8 and Mrs Godridge, Student Support Officer for Year 8, will be available to answer any general or pastoral concerns. No appointment is necessary to speak with Mrs Smith or Mrs Godridge. If, however, your child's form tutor teaches them in a specific subject, this appointment will remain unchanged.

So that the evening runs smoothly and you are able to meet and discuss your child's progress with teachers, it will be important to adhere to the five minute time slots; thank you for your support in this.

The dialogue between parents/carers, the school's staff and students is vital if our young people are to go on to realise their full potential. We look forward to welcoming you to The Hart School on Wednesday 22 January 2020.

Yours sincerely

Mr C Keen
Principal