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**THE HART
SCHOOL**
*Creative
Education
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CKE/SPO
16 March 2020

Dear Parent/Carer

COVID-19 Planning And Actions at The Hart School

I write in order to provide information about how we, at The Hart School, are planning ahead in case there is a school closure, as well as to inform you of actions we are currently taking to ensure the health and safety of our students and staff.

As a school we remain vigilant to all the advice we receive daily from Department for Education, Public Health England, Creative Education Trust and Staffordshire County Council. We upload any advice onto our website, where we are currently creating a COVID-19 link, so that any information is easier to locate.

We know that currently there are no planned school closures. However, as a school, we are taking the following precautions in line with government advice:

- We have increased our cleaning across the school, ensuring door handles and surfaces are regularly cleaned with anti-bacterial substances
- We are regularly checking staff and student toilet facilities to ensure adequate soap is available.
- We have placed posters behind toilet doors and near sinks to encourage regular, 20 second handwashing with soap.
- All visitor entrances have hand sanitiser dispensers available.
- We will be putting additional soap and paper towels in all classrooms in the school where there is a sink and asking students to wash their hands as they enter these rooms.
- We will hold special assemblies about COVID-19, providing all students with FAQs.

Could I please ask that you encourage your child to wash their hands and maintain good hygiene in school as necessary.

If your child is ill or shows symptoms

The latest government advice states that if your child has any of the symptoms described in the link <https://www.nhs/conditions/coronavirus-covid-19/>



particularly a raised temperature and/or a dry cough or shortness of breath, or have had contact with anyone who has recently travelled to the UK from a country shown on <https://www.nhs.uk/conditions/coronavirus-covid-19/advice-for-travellers/> you should self-isolate. Please advise us your decision to do this for our records.

Trips and travel abroad

Currently, the latest government advice is advising against any trips abroad <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/covid-19-travel-guidance-for-the-education-sector>

As a school, we are addressing these difficult times with actions that are informed and proportionate so that we continue to serve our students, families, staff and the wider community in the best possible way.

Contingency planning: remote learning

In the event of school closure, parents and carers can be assured of the school's contingency plan to enable 'remote learning' as follows:

- Students will be given a full 'virtual' timetable.
- Web-based materials will be available for students.
- All students will be issued with their access passwords for on-line resources, together with a link if passwords do not work.
- Students in Years 11-13 will be able to access specific revision materials.

These are some of the plans that are now being prepared in the event of The Hart School closing. We will keep you updated and informed as and when position changes.

In the meantime, can I thank you for your support during unusual times.

Yours sincerely

Mr C Keen
Principal