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CKE/SDO/SPO  
5 May 2020

Dear Parent/Carer

### **Cancellation of Year 10 and Year 12 Work Experience**

It is with great sadness that we have decided to cancel our planned work experience weeks for Year 10 and Year 12 students.

Due to the current unprecedented situation, which has resulted in the closure of many non-essential businesses, we feel that we cannot continue with the scheme this year.

A number of businesses have contacted us already to retract their offer of a placement and, with the recent Government announcement of the enforced closures of so many businesses, we have made the difficult decision. Many of these businesses will open again but may need additional time while things get back to normal.

We still strongly believe that students should engage with the world of work and will support students who choose to take up placements during the school holidays.

As these young people will be entering into Year 11 or Year 13 and will have missed some direct teaching as a result of the school closure, we will not be rearranging these placement weeks during term time. We will, instead, focus on students achieving the best results possible, ensuring that this difficult time does not have a long-term impact upon them.

We thank you for your support with this matter and hope that you can appreciate the reasons behind this difficult decision.

Yours sincerely

**Mr C Keen**  
Principal

**Miss S Dosanjh**  
Assistant Principal - Academic Standards Support